



**LAC COURTE OREILLES
COMMUNITY HEALTH CENTER**
13380 W Trepania Road • Hayward, Wisconsin 54843-2186

Telephone: 715-638-5100
Administration Fax: 715-634-6107
Medical Records Fax: 715-634-2740

Position Description

Position: WI Licensed Social Worker

Location: Lac Courte Oreilles Community Health Center

Hours: Monday – Friday 8:00am-4:30pm

Salary Range: Negotiable

Posting Date: December 27, 2024

Closing Date: Open until filled

Description of Position:

The Wisconsin Licensed Social Worker will provide clinical support resources and care coordination to individuals, families, or groups. This role is pivotal in health promotion, emotional well-being, and continuity of care. The Social Worker will be required to abide by state regulations, ethical guidelines, and follow evidence based practices while incorporating cultural sensitivity. This job role will work with members of the Lac Courte Oreilles Tribal Community in connecting them with community resources and coordinating with specific facilities for in various settings, such as hospitals, nursing homes, or through community-based programs. The ideal candidate will have a strong commitment to client-centered care, the ability to complete tasks independently, and work with the rest of the patient's healthcare team. Will play a crucial role in helping patients and their families make informed decisions about continued care and available resource to promote health.

Qualifications:

1. Must be an active Licensed Clinical Social Worker (LCSW).
2. Master's degree in Social Work (MSW) from an accredited institution preferred.
3. Minimum of 2 years of clinical experience in social work or a related field required.

4. Specialization in geriatric social work, which focuses on the elderly population, or medical social work, which involves working with patients in healthcare settings strongly preferred.
5. Strong interpersonal and communication skills.
6. Ability to maintain professional boundaries and manage complex emotional situations.
7. Proficient in basic office software and electronic medical records.
8. Knowledge of social service resources and community services both locally and statewide.
9. Ability to work with diverse populations and understand different cultures.
10. Valid WI Driver's License.
11. Valid Vehicle Insurance.
12. Must be able to pass a background check.
13. Must be able to pass pre-employment and random drug testing.
14. Ability to maintain confidentiality and observe all requirements of the Federal Privacy Act and HIPAA regulations.

Major Duties and Responsibilities:

1. Managing cases and coordinating care across facilities and levels of healthcare.
2. Identifying the need for special services and referring patients to providers.
3. Conduct comprehensive assessments to evaluate the needs of individuals, taking into account their physical, emotional, and social well-being.
4. Ability to navigate different insurances and understand benefits the patient may or may not be eligible for.
5. Advocate for the client's well-being, ensuring that their rights are protected in the healthcare or long-term care system.
6. Transitioning to in-home care or a nursing facility can be an emotional and difficult process for both the client individual and their family. As a Social worker you will provide counseling and emotional support during this time of change, helping families cope with the adjustment. Provide compassionate care to not only to the patient but family members included as well and implement techniques to support their involvement in care.
7. Ability to assist in urgent or unsafe situations and facilitate emergency placement.
8. Develop individualized care plans in collaboration with clients, families, and other healthcare professionals.
9. Maintain a case load and prioritize caseload management to ensure timely interventions.
10. Develop safety plans for clients at risk of harm to themselves or others.
11. Ensure that all client records and documentation are accurate, complete, and compliant with HIPAA and other confidentiality requirements.
12. Attend applicable training to stay updated on best practices and ethical standards.
13. At times you may be required occasional travel within the service area for home visits, meetings, and community outreach.
14. All other duties as assigned.

Supervision and Guidance:

The Licensed Social Worker will work under the direct supervision of the Community Health Director with oversight by the Medical Director.

***Applicants for employment with the Health Center must submit with the completed application form additional documents including the following:**

Letter of Interest

Resume

Credentials

Proof of any Stated Qualifications

Three (3) Current Letters of Recommendation

Academic transcripts

Application Information:

Applications may be obtained from and submitted to:

Lac Courte Oreilles Community Health Center
Human Resources
13380W Trepania Road
Hayward, Wisconsin 54843
715-638-5132
715-634-6107 FAX
sklecan@lcohc.com

The Lac Courte Oreilles Community Health Center is an equal opportunity employer. Native American Preference will be given to candidates of equal or comparable qualifications.

12/10/2024